

## SUBMITTING DOCTORAL THESIS FOR DEFENCE

In order to apply for a doctoral degree, the doctoral student must present to the secretary of the doctoral studies council the following:

- 1) **a signed application** for the examination and defence of the doctoral thesis addressed to the chair of the doctoral studies council. Application must include the statement of the doctoral student that the doctoral thesis in question has not been defended previously at any other higher education institution and that the doctoral thesis constitutes the student's own original research work;
- 2) **the supervisor's signed confirmation** regarding the making of corrections which were recommended at the preliminary defence or reasons for having a differing opinion;
- 3) the electronic form of **manuscript** of the doctoral thesis (please follow the guidelines in <http://www.tlu.ee/public/phdmanual/>);
- 4) **copies of the publications** published on the topic of the doctoral thesis;
- 5) in case of an article-based dissertation, **permissions from the publishers** for republication of the articles in the doctoral thesis both in the electronic form and on paper;
- 6) confirmation from the academic unit regarding the completion of the student's studies within the study programme (institute);
- 7) the decision of the preliminary defence committee to allow the doctoral thesis to be submitted for defence (institute);
- 8) preliminary defence reviews (institute).

Please make sure that your thesis has Summary and CV in Estonian.

Please submit your thesis and documents at a time.

When all documents are submitted, they are delivered to the doctoral studies council along with the manuscript of the doctoral thesis. Within two weeks the doctoral studies council makes a decision to allow the doctoral thesis to be submitted for defence. The defence is carried out within four months but not earlier than eight weeks after the positive decision of the doctoral studies council.

At least **10 weeks** separates the submission of the doctoral thesis from the defence.

- Doctoral thesis is edited and printed (exc. dissertations on Humanities). During editing doctoral student is expected to correct the thesis several times.
- Doctoral theses are available in the digital library [ETERA](#) at least one month before defence.
- The defence is announced publically one month in advance and the thesis can't be changed after that.

The defence is carried out according to **Tallinn University Regulations for Doctoral Studies and Defence of Doctoral Theses**. You'll find the regulations in <http://www.tlu.ee/en/Degree-Studies/PhD-Studies/Regulations-and-Documents>

Additional information:

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